## UNITED STATES DISTRICT COURT FOR THE DISTRICT OF COLUMBIA

FOR THE DISTRICT OF COLUMBIA						
	) )					
v.	) Civil Action No.					
	) )					
Defendant	)					
SUMMO	NS IN A CIVIL ACTION					
To: (Defendant's name and address)						
A.1. 2.1. 1. C1.1. 2.4						
A lawsuit has been filed against you.						
serve on the plaintiff an answer to the attached c	mons on you (not counting the day you received it) you must complaint or a motion under Rule 12 of the Federal Rules of served on the plaintiff or plaintiff's attorney, whose name and					
If you fail to respond, judgment by defau complaint. You also must file your answer or m	alt may be entered against you for the relief demanded in the notion with the court.					
	ANGELA D. CAESAR, CLERK OF COURT					
Date:	Signature of Clerk or Deputy Clerk					

FOIA Summons (12/11) (Page 2)

Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

	This summons for (nan	ne of individual and title, if any)					
was re	ceived by me on (date)	·					
	☐ I personally served	the summons on the individual a	t (place)				
			on (date)	; or			
	☐ I left the summons	at the individual's residence or us					
		, a person o	f suitable age and discretion who resid	des there	,		
	on (date), and mailed a copy to the individual's last known address; or						
	☐ I served the summons on (name of individual)						
	designated by law to accept service of process on behalf of (name of organization)						
			on (date)	; or			
	☐ I returned the summ	nons unexecuted because			; or		
	☐ Other ( <i>specify</i> ):						
	My fees are \$	for travel and \$	for services, for a total of \$				
	I declare under penalty of perjury that this information is true.						
Date:			Server's signature		<u></u>		
			Ü				
		<del></del>	Printed name and title				
			Server's address				

Additional information regarding attempted service, etc: